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MANAGEMENT COUNCIL NEWSLETTER

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A summary of significant events of
interest to USDA management

FEB 14 '79

Issue #26
December 12, 1975

USDA HAS FY 1977 BUDGET ALLOWANCES.....OMB gave them in late November. Secretary and Assistant Secretaries reviewed allowances; Secretary decided to appeal certain items. Secretary will meet with OMB officials to review appeals. All unresolved issues will be taken to President for final decisions. As of now, January 21, 1976 still date for submission of President's budget to Congress. (Contact: J.A. Miles, OMF, ext. 73323)

GAO AUDITING PASSENGER VEHICLE BUYING.....GAO checking on agency compliance with FPMR mandate to purchase compact passenger vehicles unless larger vehicle certified as essential to agency mission. Will be asking agencies buying larger vehicles to justify certifications. (Contact: Kim Boyer, OO, ext. 77557)

8 AR (INVESTIGATION) REVISED.....Now in printing. Advance copies made available at Management Council Conference, Gettysburg. (Contact: Rod Elam, OI, ext. 76979)

OEO NOT TO BE REORGANIZED.....Proposal was made to reorganize OEO. Would have included transfer of fact finding function from Compliance and Enforcement Division, OEO, to OA. Further review and analysis caused development of specific and comprehensive plan of action to effectuate needed improvements within OEO without reorganization. (Contact: Miles Washington, Jr., OEO, ext. 74256)

WASHINGTON SPACE CONSOLIDATION STATUS.....OO-Agency study in 1974 recommended as one alternative relocation of REA to another site in Washington Metropolitan area, to help relieve congestion in downtown Agriculture complex, and to permit consolidation of each agency into contiguous space. USDA asked GSA for space to house REA. Only space likely to become available in near future was Hyattsville. A Hyattsville location presents special problems not present at nearby location. Washinton headquarters space situation now being re-examined, taking into account lack of available nearby space, current projections of headquarters employment, and current plans for renovation in downtown complex. Several alternatives being considered - no final decision made. Recommendations to be made this month. (Contact: George Knapp, OO, ext. 73937)

CONGRESSIONAL BUDGET OFFICE GETS CONSULTANTS.....Officially named CBO Panel of Economic Advisers. To help in budget process. Includes 2 former directors of Bureau of Budget, Charles Schultze and Charles Zwick; 3 former chairmen of President's Council of Economic Advisers, Paul McCracken, Walter Heller and Arthur Okun; Paul Samuelson, Noble laureate in economic science. (Source: EXECUTIVE SUMMARY, December 5, 1975)

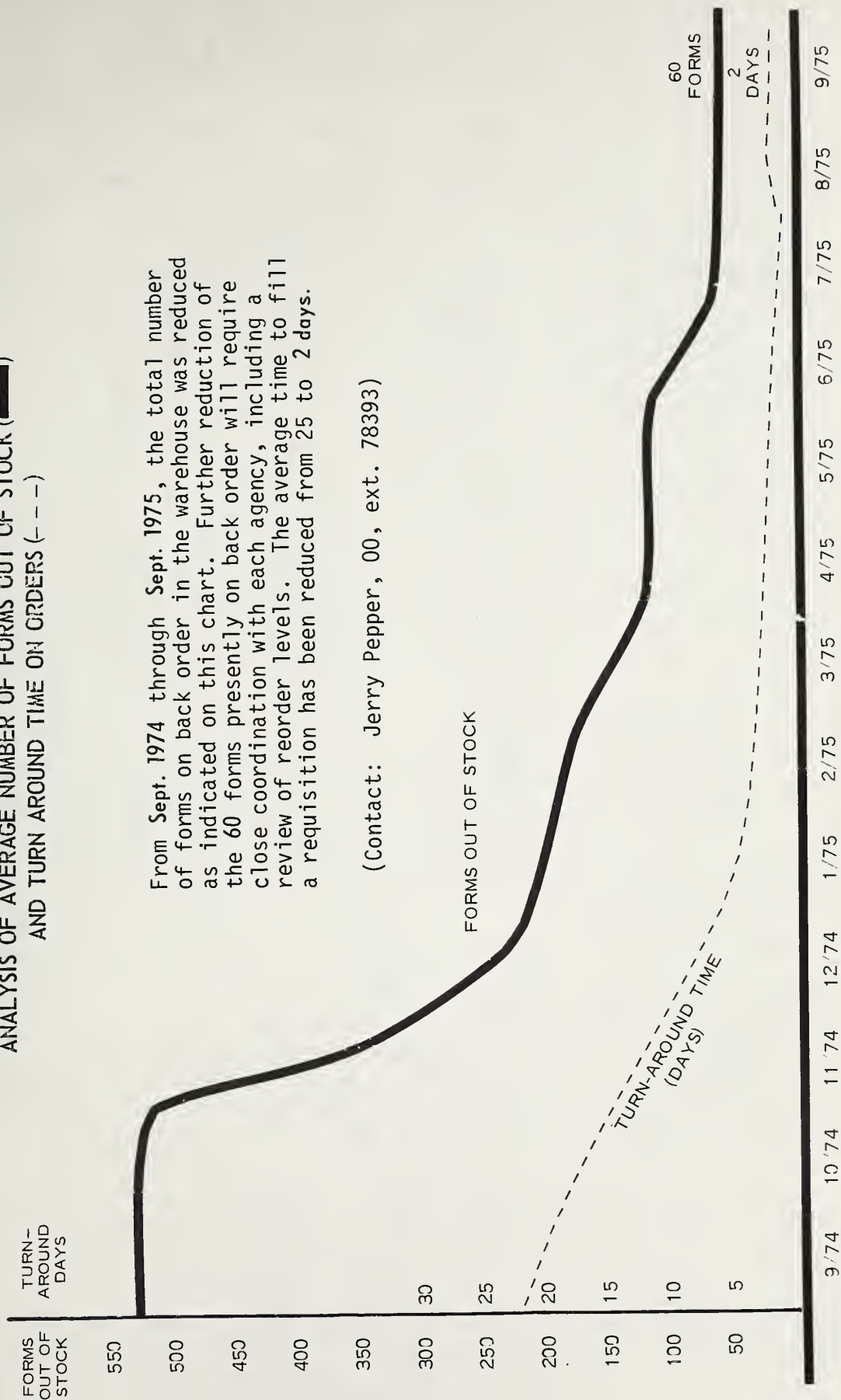
FORMS AND REPORTS REDUCTION CAMPAIGN MOVING AHEAD.....As of December 9, 26,072 agency forms reported. Memo to all employees requested their support and suggestions- numerous suggestions received from all across country. Significant progress reported by agencies: ARS and ES will exceed 20% goal on forms; ASCS will meet goals; CSRS eliminated about 31% of forms; FmHA will exceed goals. Campaign efforts must focus on bootleg (unapproved) forms as well as approved forms. (Contact: J.P. Bolduc, SEC, ext. 77247)

DID YOU KNOW THAT ASCS:

- ... Made no payments to farmers in FY 1975 to set aside acreage from production, compared with \$3.5 billion paid in FY 1973, the highest year.
- ... Has processed 810,850 applications and paid \$646.1 million in assistance under Disaster Payment Program since program began in April 1974.
- ... Makes indemnity payments to beekeepers whose bees are killed by insecticides approved for use by Government and to dairy farmers who have suffered losses through unavoidable pesticide contamination of milk.
- ... Administers Agricultural Conservation Program (ACP) which shares with farmers cost of providing enduring soil and water conservation practices. ASCS assisted in this program by local Soil Conservation Districts, SCS, FS, and ES.
- ... Provides personnel and facilities for various functions of Commodity Credit Corporation (CCC)--governmental unit charged with financing agricultural price support and related activities.
- ... Had over 69,000 CCC-owned grain bins in 1971, but has now sold them all, in order to transfer commodity storage back to private sector.
- ... Consolidated its 2 Aerial Photography Laboratories, merged its 2 Commodity Offices and combined its 5 administrative Field Offices, all of which will produce recurring savings in excess of \$1 million per year.
- ... Has reduced personnel by about 39% since 1969.
- ... Contracted for 1.43 billion pounds of dairy products and other commodities for foreign donation in calendar 1975 under Title II of Public Law 480.
- ... Has a State office and committee in every State and a county office and committee to serve every U.S. agricultural county. When at full strength, ASCS has 168 State committeemen and 9,162 county committeemen. County ASC committeemen are elected by farmers they serve.
- ... Delegated authority to its farmer-elected county ASC committees to determine eligibility for ACP, Emergency Conservation Measures, and Emergency Livestock Feed Program during FY 1975.

CENTRAL SUPPLY WAREHOUSE

ANALYSIS OF AVERAGE NUMBER OF FORMS OUT OF STOCK (—) AND TURN AROUND TIME ON ORDERS (---)



From Sept. 1974 through Sept. 1975, the total number of forms on back order in the warehouse was reduced as indicated on this chart. Further reduction of the 60 forms presently on back order will require close coordination with each agency, including a review of reorder levels. The average time to fill a requisition has been reduced from 25 to 2 days.

(Contact: Jerry Pepper, 00, ext. 78393)

CSC LATEST FEDERAL CIVILIAN PERSONNEL SUMMARY
(released 11-17-75)

TOTAL AND FULL-TIME PERMANENT EMPLOYMENT, SEPTEMBER 1975

<u>Agency</u>	<u>Total 9/75</u>	<u>From 8/75</u>	<u>F-T/P 9/75</u>	<u>From 8/75</u>
Total Civilian Employment	2,877,694	- 25,658	2,497,270	+ 1,022
Legislative Branch	37,841	- 506	19,833	- 51
Congress	16,908	- 491	NR	NR
Senate	6,096	- 26	NR	NR
House	10,812	- 465	NR	NR
General Accounting Office	5,348	- 16	5,238	- 44
Govt. Printing Office	8,408	- 9	8,015	+ 20
Library of Congress	4,664	+ 3	4,291	- 43
Other	2,513	+ 7	2,289	+ 16
Judicial Branch	10,578	+ 175	9,702	+ 255
Executive Branch	2,829,275	- 25,327	2,467,735	+ 818
Treasury	121,753	- 1,853	107,940	- 432
State	29,817	- 412	28,232	- 172
Defense	1,030,042	- 7,990	978,886	- 1,427
Justice	51,315	- 209	49,015	+ 188
Interior	80,620	- 3,573	57,784	+ 33
Agriculture	119,411	- 6,652	78,441	- 143
Commerce	36,251	+ 106	28,670	+ 33
Labor	14,959	- 61	13,322	+ 66
HEW	145,753	- 1,836	129,293	+ 83
HUD	16,868	- 117	14,825	- 2
Transportation	73,909	- 662	69,925	+ 72
US Postal Service	694,080	- 3,076	553,737	+ 453
VA	216,749	+ 1,927	188,398	+ 1,859
All Other Executive	197,748	- 919	169,267	+ 207

[NR: Not reported to CSC]

(Source: EXECUTIVE SUMMARY, December 5, 1975)

HIGHLIGHTS OF DEC. 2 COUNCIL MEETING.....

McManis Associates presented results of their review of USDA's MBO system and OMF discussed new planning, budgeting, monitoring and MBO system. Council comments DUE DECEMBER 10 to J.P. Bolduc on McManis draft and to Jerry Miles on OMF draft. Comments will be considered, revised package distributed to Council prior to December 25. OMF to send out agency objectives shortly.

NEXT COUNCIL MEETING SCHEDULED DECEMBER 18. JANUARY 8 TO BE FIRST COUNCIL MEETING OF 1976.

DUE TO HOLIDAY SEASON NO NEWSLETTER PUBLISHED DEC. 26.....Publication to be resumed January 9, 1976. May we be among first to wish you all a Merry Christmas and a Happy New Year.